

# University Parking Policy

## 1. Purpose

The purpose of this policy is to regulate the use of university parking facilities and ensure safe, organized, and efficient parking within the university premises.

## 2. Scope

This policy applies to all **employees, faculty members, students, visitors, and university-owned vehicles** using parking facilities on campus.

## 3. Responsible Department

The **General Administration & Services Department** holds overall responsibility for the management, implementation, and enforcement of this parking policy.

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## 4. General Parking Regulations

### 4.1 Parking Fees and Conditions

Parking fees and related conditions shall be determined and approved by the **University Administration**.

### 4.2 Revocation of Parking Privileges

The University Administration reserves the right to cancel or suspend parking privileges whenever deemed necessary.

### 4.3 Special Parking Authorization

In exceptional circumstances such as for **students with disabilities, staff, faculty members, visitors, or special university guests**, the University Administration may authorize specific individuals to use designated parking spaces within university-owned parking areas at its discretion.

### 4.4 Closure of Parking Facilities

The University Administration reserves the right to close parking facilities when circumstances require.

## 4.5 Vehicle Inspection

The General Administration & Services Department may request to examine the contents of any vehicle on university premises in the presence of the vehicle owner. Refusal to comply may result in the immediate cancellation of parking privileges.

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## 5. Parking Rules and Traffic Compliance

### 5.1 Designated Parking

Drivers must park their vehicles only in designated parking areas and must observe all traffic signs and campus regulations.

Repeated violations may result in:

- Immediate loss of parking privileges
- Monetary fines
- Vehicle towing at the driver's risk and expense

### 5.2 Traffic Violations and Penalties

Violation	Penalty
Blowing Horns	Rs. 3,000
Wrong Parking (1st Violation)	Rs. 3,000
Wrong Parking (2nd Violation)	Rs. 5,000
Wrong Parking (3rd Violation)	Vehicle Entry Banned
Vehicle Over-speeding (1st Violation)	Rs. 3,000
Vehicle Over-speeding (2nd Violation)	Rs. 5,000
Vehicle Over-speeding (3rd Violation)	Vehicle Entry Banned

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## 6. Vehicle Entry Requirements

### 6.1 Entry Stickers

All **students, faculty, staff, and university-owned vehicles** entering the campus must display a valid entry sticker affixed to the **top-right corner of the windshield**.

Entry stickers are issued by the **General Administration & Services Department**, which reserves the right to deny entry to vehicles that do not display a valid sticker.

## 6.2 Tinted Windows

Vehicles with **tinted windows are not permitted** on campus.

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## 7. Speed Limit

The maximum speed limit within the university campus is **20 kilometers per hour**.

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## 8. Overnight Parking

Overnight parking is **not permitted** except for campus residents or with prior authorization from the **General Administration & Services Department**.

Requests for overnight parking must:

- Be submitted **at least 24 hours in advance**
  - State the **reason for overnight parking**
  - Specify the **location where the vehicle will be parked**
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## 9. Vehicle Parking Limits

Individuals are permitted to park **only one vehicle at a time** within university premises during their duty hours.

However, **faculty residents** may park one or more vehicles within the **designated faculty parking areas** in the allocated open spaces.

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## 10. Liability Disclaimer

The University assumes **no responsibility** for any loss, theft, or damage to vehicles parked within university premises. Vehicle owners are advised to **lock their vehicles and take appropriate precautions**.