



LUMS PHD CHECKLIST

Name _____ Program _____
 ID _____ CNIC _____
 Department/ School _____ Gender _____

Admin Information			
1 – Admission Letter	Attached <input type="checkbox"/>	Masters <input type="checkbox"/> Master leading to PhD <input type="checkbox"/> PhD <input type="checkbox"/>	Date: _____
2 – General Aptitude Test	Attached <input type="checkbox"/>	LGAT <input type="checkbox"/> GRE <input type="checkbox"/> GMAT <input type="checkbox"/> Other _____	Date: _____
3 – Subject Test	Attached <input type="checkbox"/>	NTS <input type="checkbox"/> GRE <input type="checkbox"/> GMAT <input type="checkbox"/> Other _____	Date: _____
Course and Research Credit Details			
4 – Min 24 credits of Master-level courses completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date: _____
5 – Min 18 credits of PhD level courses completed	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Date: _____
6 – Number of Research Credits Completed _____			Date: _____
7 – Masters with	MS <input type="checkbox"/> MSc <input type="checkbox"/> MBA <input type="checkbox"/>	Course only <input type="checkbox"/> Course & Project <input type="checkbox"/> Course & Thesis <input type="checkbox"/>	
Qualifier Details			
8 – Qualifier 1 st Attempt	Form Q Attached <input type="checkbox"/>	Date: _____	Result: Pass <input type="checkbox"/> Fail <input type="checkbox"/>
9 – Qualifier 2 nd Attempt	Form Q Attached <input type="checkbox"/>	Date: _____	Result: Pass <input type="checkbox"/> Fail <input type="checkbox"/>
10 – Details of Theory, Oral, Foundation, Specialization etc. _____			
Supervisor/External Examiner/Reviewer/FDC Details			
11 – PhD Advisor (s) _____			Form B Attached <input type="checkbox"/>
12 – Subject of Specialization of PhD Advisor _____			Date of Assignment: _____
13 – PhD Committee Formed	Yes <input type="checkbox"/> No <input type="checkbox"/>	Form P1 Attached <input type="checkbox"/>	Date of Formation: _____
14 – Final Defence Committee Formed	Yes <input type="checkbox"/> No <input type="checkbox"/>	Form P2 Attached <input type="checkbox"/>	Date of Formation: _____
15 – External Examiner (Name) _____ Date of Assignment _____	Form E Attached <input type="checkbox"/>		Postal & Email Address _____ _____
16 – External Reviewer 1 (Name) _____ Date of Assignment _____	Form E Attached <input type="checkbox"/>		Postal & Email Address _____ _____
17 – External Reviewer 2 (Name) _____ Date of Assignment _____	Form E Attached <input type="checkbox"/>		Postal & Email Address _____ _____
18 – External Reviewer 3 (Name) _____ Date of Assignment _____	Form E Attached <input type="checkbox"/>		Postal & Email Address _____ _____
Thesis/Dissertation Details			
19 – Thesis Title _____			
20 – Proposal Defence	Notification Attached <input type="checkbox"/>	Held on: _____	Result: Pass <input type="checkbox"/> Fail <input type="checkbox"/>
21 – Dissertation Checked Against Plagiarism <input type="checkbox"/>	22 – Number of Positive Reviews Received		1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/>
23 – Final Defence	Announcement Notification Attached <input type="checkbox"/>	Held on: _____	
24 – Final Defence	Result Notification Attached <input type="checkbox"/>	Date: _____	Result: Pass <input type="checkbox"/> Fail <input type="checkbox"/>
25 – Dissertation Submission to LUMS[Date]: _____		26 – Result sent to HEC (Hard & Softcopy)[Date]: _____	
Mandatory Journal Publication			
27 – Title of Paper: _____			
28 – Name of Author(s): _____			
29 – Acceptance Date: _____	30 – Email Attached <input type="checkbox"/>	31 – Name of Journal: _____	
32 – Volume: _____	33 – Number: _____	34 – Pages: _____	35 – Date of Publication: _____
Degree Status			
36 – CGPA Achieved ≥ 3.0 _____	37 – Degree Completed	Yes <input type="checkbox"/> No <input type="checkbox"/>	38 – If No to 37, Exit Degree taken? <input type="checkbox"/>
39 – Name of Exit Degree (if taken) _____		40 – Convocation Date: _____	

For official use only

Signature of Vice Provost GSSR	Notes
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