

LUMS PROFESSOR EMERITUS POLICY & PROCESS

1 EXISTING POLICY:

Professor Emeritus is an honorary title, recognising distinguished academic service at LUMS. The university may appoint full professors who retire in good standing to the status of Professor Emeritus/ Emerita. The university may also appoint distinguished retired full professors from an institution of comparable or higher reputation to the status of Professor Emeritus/ Emerita. This honorary status is permanent and does not confer teaching, research, or service responsibilities.

2 ELIGIBILITY CRITERIA

The title is awarded to retired Professors who have made an exceptional contribution to their discipline and to LUMS. The title will become effective from the date following the nominated Professor's date of retirement. To be appointed to the rank of Professor Emeritus/ Emerita, the faculty member must meet the following criteria:

- 2.1 Be retired or will be retiring by the end of the next academic semester
- 2.2 Earned the title of Full Professor in good standing
- 2.3 Served as a full-time employee for 15 years (including administrative appointments)
- 2.4 Will not be teaching full-time at LUMS post retirement
- 2.5 To be approved by the VC Council who will determine their good standing

3 USE OF TITLE

Retired faculty who are recognized as Professor Emeritus/ Emerita may include the title in publications and signatures. Similarly, the University may include the names of those holding such titles in publications, departmental web pages, and marketing material, etc.

4 ROLE

The Professor Emeritus/ Emerita is expected to contribute to the business of the University that is commensurate with the status and calibre of the title. The university may appoint a Professor Emeritus/ Emerita to teach courses, conduct research projects, and/or assume administrative duties. S(he) may also continue to support the University by engaging with a variety of activities in a voluntary capacity including mentorship and other service.

5 PRIVILEGES

By virtue of this esteemed title, Emeritus/ Emerita Professors will be eligible for following privileges:

5.1 Graduate Advising

Professors Emeriti/ Emerita may continue to work with graduate students already under their supervision, however, they cannot act as the primary supervisor. They may conduct general examinations for continuing and newly enrolled graduate students.

5.2 Library

Professors Emeritus/ Emerita will have continued access to all libraries and online resources.

5.3 Email & IT

Professors Emeritus/Emerita can continue to maintain LUMS email accounts and have access to the network. They may continue to make use of services provided by LUMS Information Technology Services as needed while working in a space provided by the LUMS.

5.4 Office Space & Laboratories

The Dean may recommend the use of office space, laboratories, and related resources in consultation with the Head of Department.

5.5 Medical and life Insurance

All professor Emeritus/Emerita will be covered under the life insurance up to the age of 65.

5.6 Access to other Facilities and Services

In addition to having access to the university's facilities, professor Emeritus/Emerita may continue to use their LUMS ID card to make use of LUMS's associated discount programs. They may also continue to receive newsletters, catalogues, and faculty-wide mailings and be invited to departmental colloquia, lectures, and professional and social functions.

Please note that School and university will normally extend but are not compelled to provide all of the privileges which may change over time

6 RECOMMENDATION & APPROVAL PROCESS

- 6.1 After discussions at the School Council, Deans will write a recommendation letter to the VC Council to nominate faculty for the position of Professor Emeritus
- 6.2 The VC Council will consider the recommendation(s) and present names to the Vice Chancellor who will decide on the final recommendation(s) that will be presented to the Management Committee for approval.
- 6.3 Once approved, HR will communicate the conferment to the Professor Emeritus/Emerta. Copies of the letter will be issued to the relevant Head of Department, Provost and Vice Chancellor office.