

## **PARKING POLICY**

This policy applies to the use of University parking facilities by employees, students and visitors. The overall responsibility of parking rests with the General Administration Services Department (University Administration). Problem should be referred to the General Administration Services Department.

1. Parking fees and conditions are established by the University Administration.
2. The University Administration reserves the right to cancel any parking privileges as deemed necessary.
3. In exceptional circumstances such as for students with disabilities, staff, faculty and visitor or special university guests, the University Administration reserves the right to authorize the use of specific parking spaces by specific individuals in University owned space at its discretion.
4. The University Administration reserves the right to close parking facilities when conditions warrant.
5. A limited number of paid parking spaces are available on first come first served basis in the covered parking area.
6. The General Administration Services Department is authorized to examine, upon request, the contents of all vehicles on University premises in the presence of the owner. Refusal to submit to such examination may result in the immediate loss of parking privileges.
7. Drivers shall park only where indicated and shall observe traffic signs. Repeated violations of parking regulations may result in the immediate loss of parking privilege and violators may be fined or their vehicles may be towed. Towing is at the driver's risk and expense.

For Traffic Violation, drivers can be fined as noted below:

<b>Over Speeding:</b>	<b>Rs. 500/-.</b>
<b>Blowing Horns:</b>	<b>Rs. 500/-.</b>
<b>Wrong Parking in Parking Area:</b>	<b>Rs. 500/-.</b>
<b>Vehicle Parked without Entry Sticker:</b>	<b>Rs. 300/-.</b>
<b>Parking in No Parking Area:</b>	<b>Rs. 1000/-.</b>

8. All Student, Faculty, Staff and University owned Vehicles entering the Campus must have entry sticker pasted on top left of the wind screen. These stickers can be purchased from the General Administration Services Department. The General Administration Services Department reserves the right to disallow entry of a vehicle without entry sticker.
9. The campus speed limit is 25 kilometers per hour.
10. Overnight parking is prohibited (except for Campus residents) unless authorized in advance by the General Administration Services Department. For overnight parking, application must be made to the Administration Department 24 hours in advance giving reasons for overnight parking and the location at which the car will be left parked at night.
11. The University assumes no responsibility for loss, theft or damages to vehicles parked in University parking premises. Owners are expected to lock their vehicles.