

LAHORE UNIVERSITY OF MANAGEMENT SCIENCES  
**LUMS STAFF TRAINING EVALUATION FORM**

Name	Department	Email ID
Training Title	Trainer(s)	Training Date

**Section 1: Course Evaluation**

1. Overall I am satisfied with what I learnt in this training. <b>(Disagree) 1 2 3 4 5 (Agree)</b>
2. My level of satisfaction with workshop content and structure is. <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b>
3. The duration of training was sufficient to learn the course objectives <b>(Disagree) 1 2 3 4 5 (Agree)</b>
4. This training will enhance my job performance <b>(Disagree) 1 2 3 4 5 (Agree)</b>

Please list two examples of how you can apply what you have learnt to your job

1.

2.

**Section 2: Trainer Evaluation**

1. How would you rate the overall conduct/performance of the trainer(s). <b>(Poor) 1 2 3 4 5 (Excellent)</b>
2. What was your level of satisfaction with the trainer(s)? <ul style="list-style-type: none"> <li>a. Experience/Knowledge of the topic(s)? <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b></li> <li>b. Communication Skills? <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b></li> <li>c. Effective use of teaching material (handouts, white board, etc)? <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b></li> <li>d. Effective use of technology (Multimedia/Overhead/Projector/Videos/Power Point, etc)? <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b></li> <li>e. Ability to involve/engage the audience (i.e. audience participation) <b>(Dissatisfied) 1 2 3 4 5 (Satisfied)</b></li> </ul>

**Section 3: Additional Comments (If Any)**